



**PILGRIM INTERNATIONAL LIMITED
PILGRIM ENCOURAGEMENT GRANTS**

Submission Form

Thank you for taking the time to apply for a Pilgrim Encouragement Grant.
In applying please note the following:

- Use the headings listed within the form, and keep to the format and be brief.
- Please submit the completed submission form via email to:
grants@pilgrim.com.au
- If you have any additional material or attachments such as videos, posters, booklets or photos you consider may be useful in supporting your application, please list as an attachment and we will advise later if we wish you to submit them to us
- Please note that we can only help you if your organization has Tax Deductible (DGR) status or Income Tax Exempt Charity (ITEC) status.

Date:	ABN:
Name of Organisation:	
Address:	
Contact Person & Position:	
Phone number(s):	
Fax:	
Email:	
Name of Project:	
Amount requested:	
Total project budget:	

- f) Who will benefit from the project and how, including the geographic spread of the beneficiary population and the number of people assisted:
- g) Any project collaboration with other organisations providing similar services:
- h) Extent to which volunteers will have a role in this project:
- i) Risks involved in this project:
- j) Reasons why funding for this project is being sought *in particular* from Pilgrim International Limited:
- k) Ways in which you will endeavour to ensure project longevity, including plans to secure funds for the longer term:
- l) How and when you will report back to Pilgrim on the completion of the project:

EVALUATION & TIMELINE

- m) Will there be any external evaluation of this project and, if so, by whom?
- n) Please specify in the grid that follows:
- The specific project outcomes sought
 - The key performance indicators (KPIs) your organisation will use for achieving these outcomes
 - The steps that need to be taken towards these KPIs, and
 - The timeline associated with these steps.

WHAT MIGHT SUCCESS LOOK LIKE FOR THIS PROJECT?

Outcomes sought	KPI	Steps to be take to achieve KPI	Timeline for steps

OTHER SUPPORT

Provide details of any other trusts, foundations, individuals, corporations or government departments your organisation has approached, or is intending to approach, for funding of this project. Where any formal commitments exist, please provide details of this support.

REFEREES

Please provide the names and contact details of two referees, external to your organisation, whom we could contact for further information about your organisation and/or the project for which funding is being sought.

PROJECT BUDGET

- a) Indicate if you are seeking to fund this project by asking Pilgrim to enter into a shared funding arrangement:

Priority will be given to such proposals, but not exclusively.

- b) Please provide a detailed budget summary for the implementation of the proposed project, itemising on both the income and expenditure side.

ORGANISATIONAL DETAILS

- c) Overall purpose/mission of organisation
- d) Brief history and purpose of the organisation, description of services offered, experience in the area for which funds are sought and organisational sustainability.

- e) Brief description of your organisation’s collaboration with other organisations that provide similar services, identifying how you differ from these organisations and the specific role of your organisation within its industry or sector context.

- f) Governance, the names, affiliations and qualifications of the Board of Directors.

ANY OTHER INFORMATION

If there is anything else that you would like to communicate that has not been covered under the above headings, please provide this information in no more than 200 words.

Submitted by

Name	
Position	
Date	
Contact details	

Permission for us to Contact Others

<p>In the course of assessing this submission We may seek expert opinion in the area of</p> <p>Please confirm that you agree to Pilgrim passing on your submission to one or more third parties during the assessment process.</p>	<i>[Delete one]</i>
	I AGREE
	I DISAGREE